



Board Meeting Minutes  
March 20, 2019

Members Present: Lorri Rondeau, Pat Rondeau, Tim Moran, Jerry Broad, , Bill Forbush, Anne Lang, Mary Jo Oke Wendy Servia, Alex Senchuk

Excused: Matt Poli, Josh Viegelahn

Staff Present: Annie Hepburn, BJ Sander, Mike Stauffer, Cindy Josey , Joette Putkamer, Elizabeth Cavanaugh

Guests: Penny Anderson, David Melville, Betty Gordon, Nancy Houck, Alice Meredith

The meeting was called to order at 8:30am by Bill Forbush

Acceptance of December Minutes: Motion by Anne seconded by Bill

Public Comment: N/A

Executive Directors Report:

- MMAP updates Kitty has taken a new position at NEMCSA as the MMAP Coordinator, put a ad in paper with no response at this time as person needs to be a certified MMAP Counselor for that position. We have a volunteer on Mondays through March and April.
- New programs starting: Kens March through April 26<sup>th</sup>, St Patricks Day lunch was Friday versus Thursday because of snow day.
- Updates on Grants: United Way Grants turned in on March 4<sup>th</sup>. Received a Grant for “It takes a community” for dementia training for the community such as EMT’s, Firefighters, Senior Housing, ect. The amount was \$2000.00 through Community Foundation. Sent in a Grant to PIE&G for liquid nutrition will find out on that in May.
- Smoke detectors have been replaced also purchased lock outside so firefighters can get in the building. Purchased a new kitchen steamer.

Financial Report:

- Loss of \$3654.22 YTD loss of \$33447.21  
February had 9 snow days so their was less payroll and meal costs/income.  
Some units are still approximately 10% behind due to all the snow days in the past two months.  
Steve Lappan from Lappan Agency increased policy coverage, now have sufficient coverage on the buildings on the premises.

Old Business: N/A

New Business: Special Board Meeting with Lisa West on the potential modifications to the building.

Public Comment: N/A

Bill adjourned Tim seconded

Submitted by Joette Putkamer

Approved as submitted: Bill Forbush ,President \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_