

ALPENA *Senior* *Citizens* CENTER

Board Meeting Minutes
May 16th 2018

Members Present: Tim Moran, Ann Lange, Jerry Broad, Pat Rondeau, Wendy Servia, Mary Jo Oke,

Excused: Bill Forbush, Josh Viegelahn, Lorrie Rondeau

Staff Present: Annie Hepburn, Joette Putkamer, Mike Stauffer, Kitty Glomski, Lil Johnson, Brian Wozniak, BJ Sander, Liz Cavanaugh, Cindy Josey, Tracy Niedzwiecki

Guests: Penny Anderson, Rebecca Hawks, David Melville

The meeting was called to order at 8:35 am

Acceptance of April 2018 Board Minutes: Motion by Jerry, second by Pat everyone supports.

Public Comment: Patron questioned the doors that were put up in Business Office. Question answered by Board Members and Annie, explaining that with all confidential information and some inappropriate behavior the doors were put up.

Executive Director/NPP Report:

- Euchre Tournaments have been going well. Ken's March Against Hunger Fundraiser for March and April raising \$17000.00 and monies are still coming in. We sent \$1000.00 to Foodbank for the 10% match. Luxury event went well and Ken's wife and two of his children from Lapeer attended. April 2018 Meals on Wheels - 4115 up 98 from March and Congregate 1214 up 5 from March. April 2018 : In home Service numbers with new clients: 24 most since August 2015. Music event with Carol Caderette and band total for meal 131.
- New programs and events that are starting: Fashion Show with Lula Roe and Magnolia Vine is Saturday May 12th 11-2pm. May 15th Project Student Gourmet Young Achievers Celebration. Older Americans Dinner 1-3pm Sunday May 20th and will be starting a Sunday Brunch each month moving forward. National Senior Health and Fitness Day kicking off a year long series with partnership Thunder Bay Therapy. Four assessments throughout the year.

- Trainings: Joint Board Staff meeting May 11th from 2-4pm Training on Blood Bourne Pathogens first aide and Customer Service. CPR training April 25th, leadership training for Mike, BJ, and Annie May 4th, Trauma Basics with kids, and more Dementia trainings.
- Grants due through NEMCSA 6/4/18, Looking into Foundation Grant opportunities, new chairs on order, working on freezer bids.

Financial Report:

- Loss of \$9460.53 month ending April due to paying out \$9000.00 for Metasoft System.
- MOWs donation \$0.36
- Congregate donation \$3.29
- Special Events 72 for a total of 5401 meals.
- Had 4 snow days in April.

Old Business: N/A

New Business:

- Elaborated on the New Doors that were put up in the Business Office.

Adjournment: Pat made motion, Jerry second, all support; 8:51am

Submitted by Joette Putkamer

Approved as submitted: Wendy Servia, President _____ Date: _____

Signature: _____