

ALPENA *Senior* *Citizens* CENTER

Board Meeting Minutes
April 19, 2017

Members Present: Wendy Servia, Bill Forbush, Ann Lange, Darlene Huff, Jerry Broad, Tim Moran, Mary Jo Oke, Lorri Rondeau

Excused: Pat Rondeau

Unexcused: Josh Viegelahn

Staff Present: Annie Hepburn, Kate Straley, Mike Stauffer, Tracy Niedzwiecki, BJ Sander, Lil Johnson

Guests: Penny Anderson, Arlene Baryla, David Melville, Erica Phillips, Kelly Robinette, Mary Wesley, Robert Wesley, Annette Zinke, Kenneth Zinke

The meeting was called to order at 8:31 am by Wendy Servia.

Acceptance of March Board Minutes: Motion by Bill, second by Tim, everyone supports.

Public Comment: Mary Wesley commented on being upset about losing the Kitchen Manager.

Executive Director Report:

- Received MI Endowment Grant
 - Partners Alpena Senior Center with Alpena Public Schools
 - High school students will learn the skills needed to provide garden to table meals for seniors
 - All expenses will come out of the grant
- Received mini grant from United Way for Rude program which teaches seniors and children manners and respect.
- OPC Grants are due May 1st
- NEMCSA pre-bidders meeting is May 4th for grants that are due in June.
- Easter dinner served 111 people
- Food Bank and Luxury Event Fundraiser
 - Over \$7300 raised so far

- Luxury Event is April 27th from 4-7 at Hospice of Michigan Office
- Food Bank will give 10% match
- Premier Design Jewelry on April 28th 5:30-7:30
- Volunteer Banquet on April 22nd
- Spring Sip and Shop in May
- Alzheimer's Dementia educational series in June
- Website
 - Met with website designer to describe what we want

Financial Report:

- March showed a loss of \$9,945.78 due to the third pay period in the month
- YTD Profit \$50,497.80

Old Business: None

New Business:

- New organizational chart
 - Motion by Jerry, seconded by Bill, motion passed
- Board is updating employee handbook and PTO time
 - Changes should be approved at NPP next month
- Two open positions on the board

Public Comment: None

Adjournment: Motion by Bill, second by Lorri, motion passed, meeting adjourned at 8:48 am

Submitted by Kate Straley

Approved as submitted: Wendy Servia, President

Date: _____

Signature: _____